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Dear

I write to inform you that an Islamic holiday is coming up. This year, Eid al-Fitr (marking the end of Ramadan) will be on/around Monday, May 2. Observing Eid is a religious obligation for Muslims.

Because the Islamic calendar is a lunar calendar, these dates change every year, and sometimes the exact date of Eid is not determined until the night before.

I would like to discuss accommodation to allow me to practice my religious belief of celebrating Eid. Specifically, I need

If you have any concerns, please do not hesitate to contact me. Thank you.

Sincerely,