

June 21, 2017

Regional Counterdrug Training Academy
219 Fuller Road
NAS Meridian, MS 39309

Dear Regional Counterdrug Training Academy Custodian of Records:

Pursuant to the Mississippi Public Records Act § 25-61-1 et seq., Muslim Advocates hereby requests the right to inspect and obtain copies of certain public records in the possession of the Regional Counterdrug Training Academy (“RCTA”).

We are seeking the following records (including in written, electronic, audio, video, or any other digital format) in the possession of the RCTA that concern John Guandolo and his “Understanding the Threat” (“UTT”) consulting group, including but not limited to the training conducted by UTT from April 3, 2017 to April 5, 2017 in Hattiesburg, Mississippi (the “Training”). Specifically:

1. All billing records, communications, and documents relating to the Training. This request includes records concerning all public monies spent on any aspect of the Training, including but not limited to payments for travel, food, entertainment, phone, Training related materials, trainer fees, and all other expenses or costs attributable to any aspect of the Training, its speakers, or attendees.
2. All training materials presented and used during the Training, including but not limited to documents, agendas, lesson plans, power points, hand-outs, books, articles, and recordings or transcripts of the Training itself.
3. All complaints RCTA received in response to the Training, including but not limited to complaints from any member of the public, any organizations (such as faith or advocacy groups), or by internal RCTA staff or employees, either before or after the date of the Training.
4. All communications between RCTA staff and persons responsible for presenting, inviting, or hosting the Training, including but not limited their communications with John Guandolo or any UTT staff, employee, or agent. These communications include, but are not limited to, letters, emails, memos, notes, and others forms of written or electronic correspondence.

5. All documents concerning the implementation of techniques presented at the Training, along with any internal assessments by the RCTA as to the adequacy of the Training.
6. All documents concerning the attendance of RCTA personnel at the Training or at any of John Guandolo's previous trainings held on other dates or at other locations.
7. All records of communications between the RCTA and other government agencies or law enforcement personnel regarding John Guandolo and his trainings, including discussions about any of John Guandolo's previous trainings held on other dates or at other locations.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release each specific record or document, whether in part or in whole. If an exemption is discretionary, we ask you not to withhold such records, even if they would qualify under the law. Any records that fall under an exemption should be segregated and the exempt portions redacted so the remainder may be released. Miss. Code Ann. § 25-61-9(2) (Supp. 1996). We reserve the right to appeal any decision to withhold any information.

We request a waiver of all fees as disclosure of the requested information is not being sought for commercial purposes. However, if there are any fees for searching or copying these records, please inform me of the costs before processing this request. If your agency does not maintain these records, please respond with the name and address of the custodian or agency that does.

Section 25-61-5(1) of the Mississippi Public Records Act requires a response within one business day, unless your agency has specific guidelines that allow for an extension for up to fourteen business days. If access to the records we are requesting will take longer, please let me know when we may expect copies of the requested records. We will accept documents on a rolling basis.

Thank you for considering our request. Please contact me by phone at 415-692-1484 or by email at juvaria@muslimadvocates.org if you have any questions.

Sincerely,

Juvaria Khan
Staff Attorney
Muslim Advocates



 www.muslimadvocates.org  [@muslimadvocates](https://twitter.com/muslimadvocates)  facebook.com/muslimadvocates